### An Introduction to Value Stream Mapping

Practical workplace training in visualising process



### reduce waste $\blacklozenge$ increase throughput $\blacklozenge$ improve quality



### Process Mapping is fundamental to success



Long considered a foundation of high performing organisations, Process & Value Stream Mapping (VSM) are simple and accessible techniques that provide immediate and significant benefits by;

- Visualising how work and information really move across an organisation
- Creating transparency into process problems and improvement opportunities
- Providing a powerful vehicle to engage teams and foster ownership and cooperation

This engaging workshop provides participants with a working knowledge of the most commonly used symbols and how to use them to create useful maps. We use real processes from your organisation as a basis for training so that participants see how the techniques work in real applications.

We can include training in the use of Microsoft Visio as a platform for mapping.



Engage Teams and Gain Valuable Process Insights

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### Workshop Agenda



Introduction to Microsoft Visio (If Required) Introduction to process mapping and flowcharting Symbols and their use Practical exercise mapping a real process Overview of Value Stream Mapping Symbols and their use The process for creating the current state value stream map

- Board Layout
- Method and Steps

#### Applications

- Using a timeline and what it tells you
- identifying bottleneck processes
- Documenting improvement opportunity (Kaizen Bursts)

Overcoming common mapping challenges



The starting point for any improvement initiative

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# What you will learn & achieve



#### Expected Outcomes

At the conclusion of this workshop, participants are expected to;

- Know how to use the common tools in Microsoft Visio
- Know when to use process mapping and value stream mapping
- Understand the most commonly used mapping symbols for both process mapping and value stream mapping
- Be able to read and interpret value stream maps and identify improvement opportunities
- Facilitate a team workshop to create a process and value stream maps
- Create an improvement opportunity (Kaizen) list from a map

We would strongly recommend that this workshop is combined with our other workshops;

- 'Kaizen Applying improvement to the workplace' and
- 'Lean Leadership Using Lean Tools to drive Effective Leadership'.

Pre-Requisites: Nil

Duration: Typically 1day and 2day versions

Delivered on-site or via remote facilitated workshops

Online courses also available

Knowledge that creates ownership and empowerment

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# Why Kallista Consulting



Our success comes not only from our expertise in process improvement methodologies such as Lean and Six-Sigma, but also from our ability to engage effectively with people at all levels. We are market leaders in providing the business transformation leadership that brings real results. Our training and workplace methods have been refined over many years to ensure they are engaging and practical and the feedback we receive is consistently excellent. Most of out clients experience a measured return that is many times their investment

Our reputation speaks for itself. Over the past decade, we have worked with clients for all sizes across diverse sectors, including with some of Australia's most respected organisations. Here are just a few;



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